**Child Advocacy Center Director/Coordinator**

CAPstone, Western Nebraska’s eleven county child advocacy center project is seeking a full-time Director/Coordinator. This is a state mandated, grant funded project that provides child-friendly environments to aide in forensic interviews of children alleged to have been maltreated. Duties include supervising staff that provide advocacy/support to families who had children interviewed at the center, coordinating county-wide multi-disciplinary teams, grant-writing, fundraising, and budget management. Candidates must be able to routinely travel the Panhandle, attend and coordinate meetings and trainings for multi-disciplinary teams. This position will require self-motivation with the ability to work collaboratively with multiple agencies and personalities. This position reports directly to a Board of Directors.

Minimum requirements: Bachelors Degree in a Human Services related field. Must have prior supervisory/administrative work experience with knowledge in but not limited to QuickBooks, budgeting and fundraising. Hours – 8:00 a.m. to 5:00 p.m., with some evenings and weekends necessary. Submit letter of interest and resume to Brian Wasson, Board Chairperson at [**bwasson@scottsbluff.org**](mailto:bwasson@scottsbluff.org) **.**